

## Application form for Remittance to foreign countries (MO VIDESH)



01	Remittance	Country	
		Currency	
		Value of remittance In fig (In Foreign Currency)	
		Value in words :	
02	Commission	Paid by Remitter	<input type="checkbox"/>
		Paid by Payee	<input type="checkbox"/>
03	Purpose of Remittance	Studies abroad	<input type="checkbox"/>
		Medical Treatment abroad	<input type="checkbox"/>
		Family maintenance	<input type="checkbox"/>
		Travel/Tour	<input type="checkbox"/>
04	Mode Of Payment	Cash	<input type="checkbox"/>
		SB a/c	<input type="checkbox"/>
05	Sender Details	Name	
		Address	
		Mobile/Phone No.	
		E mail ID	
		Bank /POSB A/c No.	
06	Beneficiary Details	Name	
		Address	
		Postal code	
		IBAN No.	
		SWIFT code	
		Bank A/c No.	
07	Nationality	Indian <input type="checkbox"/>	NRI <input type="checkbox"/>
08	Source of Funds	Salary <input type="checkbox"/>	Business <input type="checkbox"/>
		Pension <input type="checkbox"/>	Interest <input type="checkbox"/>
09	Occupation	Employed <input type="checkbox"/>	Retired <input type="checkbox"/>
		Self Employed <input type="checkbox"/>	Others <input type="checkbox"/>
10	Whether the remitter is politically Exposed Person(PEP) as per RBI guidelines	Yes <input type="checkbox"/>	NO <input type="checkbox"/>
11	Remittance information		

Date:-

Signature of the remitter



**Guidelines to customers to fill up the Application for Remittance  
(MO VIDESH)**

**General Instructions:**

- Please clearly indicate all columns in “ BOLD LETTERS “ only.
- Please tick( ✓ )the check box, for option is to be selected in the application form.
- Please confirm before fill up the application if you have any doubt in the application.

**Guidelines for specific Columns.**

**Column No 1:** Please write ‘Name of the country’ for which amount is to be remitted in country column.  
Write Currency code (Eg. US Dollar, Euro, INR) against the currency column.  
Indicate the value of remittance in foreign currency like USD in the remittance column.

**Column no 2.** Indicate the commission option. Under commission paid by the remitter, the commission will be calculated based on the following slab.

USD 100-1000	USD 12 + Service Tax
USD 1001-3000	USD 20+ Service Tax
USD 3001-5000	USD 25 + Service Tax

Under commission paid by beneficiary option the commission will be calculated based on the following structure in addition to Rs 150/- as service charge.

USD 100-500	USD 6
USD 501-1000	USD 8
USD 1001-2000	USD 12
USD 2001-3000	USD 15
USD 3001-4000	USD 18
USD 4001-5000	USD 20

**Column 4:** The mode of payment can be through cash or through POSB account

**Column No 6:** IBAN number indicates International Bank account number. IBAN is compulsory for remittance to European countries.

**indicate SWIFT Code under swift code column.**

Bank account number indicates the beneficiary bank account number.

**Column 10:**

As per RBI directives, a "Politically Exposed Person" is a person who performs important functions for the state. If the remitter belongs to any of the following categories he will be treated as "**Politically Exposed Person**"

Head of state, government and cabinet minister /Influential functionary in nationalized industries and government administration/Senior judge/Senior party functionary Senior and / or influential officials, functionaries and military leaders and people with similar functions in international or supranational organizations/Members of ruling royal family/Senior and / or influential representatives of religious organizations if these functions are connected with political, judicial, military or administrative responsibilities.

**Column 11:**

Any information to beneficiary related to remittance may be noted (not more than 50 characters)  
Eg. Invoice Number and date of estimation from university/ Hospital/ Tour agent may be noted.